



MOUNTAINS RECREATION & CONSERVATION AUTHORITY
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MEMORANDUM

TO: The Governing Board

FROM:  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Officer

DATE: May 7, 2008

SUBJECT: Agenda Item V(c): Consideration of resolution authorizing a professional services contract with Bragg and Associates for risk management services.

Staff Recommendation: That the Governing Board adopt a resolution authorizing a professional services contract with Bragg and Associates for risk management services.

Background: The Mountains Recreation and Conservation Authority (MRCA) is seeking an outside professional risk management assessment regarding several elements of our park operation. Due to the specialized nature of park operations, the Rancho Simi Park District, the Rancho Conejo Park District, and the MRCA's general liability insurance broker were contacted for information regarding qualified firms.

This search yielded three prospective firms, two of which (Mooney and Wyserman) are sole proprietorships.

The firm of Bragg and Associates was highly recommended by the Rancho Simi Park District. Bragg and Associates have specialized experience in park operations, and are under contract with several park association risk pools to provide risk management services.

Compensation: Not to exceed \$6,000 for Task 1 of the attached scope of work.